

Legal Department Technology Planning and Implementation

Helping legal departments utilize technology effectively is the business of Duff & Phelps. We understand the challenges associated with optimizing performance and efficiency; improving communication and knowledge sharing; and transforming legal and regulatory risk management functions into value-added operations.



Duff & Phelps offers a specialized team of seasoned professionals who have the specific industry knowledge, proven analytical skills, objectivity, and advanced methodologies needed to execute solutions in both traditional and evolving legal and compliance business environments. We help clients rethink how they select and leverage legal technology to increase efficiency and demonstrate measurable value to management. We collaborate with our clients to identify, plan and execute projects in the areas of:

- Matter Management (Legal and Compliance)
- Spend Management (Electronic Invoicing/Billing)
- Business Intelligence (Reporting)

- Contract Management
- Records Management
- Intellectual Property Management
- Document Management
- Litigation Support and Management
- Entity Management (Corporate Secretary)
- Legal Hold
- eDiscovery

Cost effective tools built around best practices enable the efficient management of legal matters. Our team can continue beyond your project's process review and design phases and deliver the underlying technical tasks to ensure a complete solution with continuity as well as cost savings throughout your project.

TECHNOLOGY IN A LEGAL ENVIRONMENT SHOULD DELIVER MEANINGFUL DATA THAT SUPPORTS EXPECTATIONS AND DRIVES PRACTICE IMPROVEMENT. IT SHOULD ALSO PROVIDE COST EFFECTIVE KNOWLEDGE MANAGEMENT AND INFORMATION SHARING IN ACCORDANCE WITH LEGAL AND REGULATORY PROCESSES.

How We Can Help

Our Approach

Our experienced consultants can assist you with any part of the process using a contemporary approach:

- **Definition of Needs:** Understand the core business purpose of the technical solution, the impacted processes, IT parameters and related systems that need to be integrated.
- **System Selection:** Profile the market, create proposal requests, evaluate offerings and define the key components of the business relationship.
- **Process Re-Engineering:** Review 'as-is' processes and apply best practices to create, update or standardize departmental processes.
- **Implementation:** Gather requirements, create the design, configure and test the system, migrate data from legacy systems and design the supporting processes and controls.
- **Training:** Develop training material and user guides, and provide training to users and system administrators.
- **Ongoing Support:** Provide continued support and resources post implementation allowing you to maximize the life of the product.

Our Alliance Partners

We have developed strategic alliance partnerships with leading software vendors in order to provide a variety of solutions to each of our clients.

For more information please visit our website:

www.duffandphelps.com

About Duff & Phelps

As a leading global provider of financial advisory and investment banking services, Duff & Phelps balances analytical skills, deep market insight and independence to help clients make sound decisions. The firm provides expertise in the areas of valuation, transactions, financial restructuring, alternative assets, disputes and taxation, with more than 1,000 employees serving clients from offices in North America, Europe and Asia. Investment banking services in the United States are provided by Duff & Phelps Securities, LLC.

Investment banking services in the United Kingdom and Germany are provided by Duff & Phelps Securities Ltd. Duff & Phelps Securities Ltd. is authorized and regulated by the Financial Services Authority. Investment banking services in France are provided by Duff & Phelps SAS. For more information, visit www.duffandphelps.com. (NYSE: DUF)

Contact

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